

The New Jersey Association for the Education of Young Children  
Request for Proposals

**NJAEYC 2012 State Conference**  
October 19 and 20, 2012 • Convention Center • Atlantic City, NJ

Mail or email completed form, your resume and your co-presenter's resume by March 15, 2012 to:  
PO Box 426, Monmouth Junction, NJ 08852      Email: [mail@njaeyc.org](mailto:mail@njaeyc.org)  
Phone: 732-329-0033      Fax: 732-230-2758

Please print clearly or type: (This information may be typed on a separate paper but must include the RFP checklist on the reverse side with all required documentation.)

Presenter and Main Contact: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

Daytime Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Evening Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Professional Title and Place of Employment (as you would like it to appear on conference materials): \_\_\_\_\_  
\_\_\_\_\_

Co-Presenter: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

Professional Title and Place of Employment (as you would like it to appear on conference materials): \_\_\_\_\_  
\_\_\_\_\_

Workshop Title: \_\_\_\_\_

Workshop description for use in the conference program (60 words maximum)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Have you presented this workshop before?     yes     no    If yes, where and when? \_\_\_\_\_  
\_\_\_\_\_

If you would like to present in a language other than English, please indicate the language in which you are fluent:  
\_\_\_\_\_

Presentation time/day     Friday                       Saturday                       Both

Workshops are 1.5 hours in length.

Would you be willing to present this workshop more than once?                       yes                       no

**Presentation Conditions:** Complimentary registration will be provided for up to two presenters per session on the day of the presentation only. Presenters are encouraged to present information in a personal interactive manner. Please prepare workshop handouts for 50 participants. We will notify you if the enrollment exceeds 50. AV equipment is the responsibility of the presenter. **Any sale of merchandise must be done through an exhibit booth.**

**Room Set Up:**     Theater/for Lecture                       Movement Space/for dance                       Classroom Tables

Maximum presentation group size:     30     50     75     100